

GAVILAN COLLEGE CURRICULUM MEETING

Monday, March 8, 2010

3:00 – 4:30 p.m., PB 14

MINUTES

In Attendance: E. Crook, S. Dodd, B. Donovan, H. Jukl, F. Lozano, E. Luna, J. Maringer, J. Olivas, M. Sanidad, D. Van Tassel, C. Whitney, D. Young, D. Stone.

Guests: L. Caldwell, N. Cisneros, L. Flores, M. McKenna

I. Call to Order

The meeting was called to order at 3:05 pm by Susan Dodd.

II. Agenda Adjustments

Today's Summary Sheet listed JFT 14. The Agenda omitted this item. The committee was asked if this item should be added into the agenda. There were no objections. JFT 14 will be included under Modification of Existing Course – Form C.

I. Approval of Consent Agenda

A. Minutes of February 22, 2010

B. Textbook update:

ESL 523

Beginning ESL Grammar/Writing

**MSC (M. Sanidad/E. Luna). Vote: unanimous.**

IV. Curriculum

A. New Business

1. NEW COURSE PROPOSAL – FIRST READING

a. JFT 205 Fire Continued Professional Training

In-service training for Fire personnel as required by the State Fire Marshall. Modules are certified through the State Fire Marshall's office.

**MSC (J. Maringer/M. Sanidad). Vote: unanimous.**

b. JFT 206 First Responder

Introductory course for students who will enter the EMS System. Overview of information - not required, but a good preparation for the next classes.

**MSC (D. Young/J. Maringer). Vote: unanimous.**

2. NEW COURSE PROPOSAL – SECOND READING

a. ESL 509B Basic ESL Review II

Make correction to:

1) This is a basic "English" to This is a basic "ESL" in the Course Catalog Description.

Susan complimented the ESL department on their well-written curriculum, and reminded everyone that the forms can change, so be sure to use the most current ones on the Curriculum website.

**MSC (H. Jukl/M. Sanidad). Vote: unanimous.**

3. MODIFICATION OF EXISTING COURSE – FORM C
- a. Intercollegiate Athletics - ATH 35, ATH 36, ATH 38, ATH 45, ATH 46, ATH 47) - this will change the title to add: “Intercollegiate” to the beginning of each course, and modify the course description so that the general student population is aware of the requirements prior to enrolling in any of these courses.  
**MSC (M. Sanidad/H. Jukl). Vote: unanimous.**
- b. BIO 9 Human Physiology  
 Change advisory; Add CHEM 30B - students need the basics from this course to succeed in BIO 9. UCs and CSUs do not have this advisory. General update.  
**MSC (J. Maringer/H. Jukl). Vote: unanimous.**
- c. BIO 10 Principles of Biology  
 General update. Update textbooks.  
**MSC (D. Young/M. Sanidad). Vote: unanimous.**
- d. CHEM 1A General Chemistry  
 General update. Update textbooks. Concern about the lengthy list of Learning Outcomes (28) and that they will all have to be assessed. The instructor is aware of this and is ok with the work.  
**MSC (H. Jukl/M. Sanidad). Vote: unanimous.**
- e. CHEM 1B General Chemistry  
 General update. Update textbooks.  
**MSC (D. Van Tassel/M. Sanidad). Vote: unanimous.**
- f. JFT 14 Fire CDF Academy  
 Update Title, and remove “Seasonal”. Change description and update content.  
**MSC (M. Sanidad/J. Maringer). Vote: unanimous.**
- g. JFT 17 Fire Emergency Medical Technician  
 Increasing hours to 200 to accommodate county agencies. Susan thanked Libby and Lori for updating their curriculum.  
**MSC (D. Young/H. Jukl). Vote: unanimous.**
- h. JLE 105 Correctional Officer Basic Academy  
 General update. Update content. Change title and description.  
**MSC (M. Sanidad/H. Jukl). Vote: unanimous.**
- i. JLE 107 Basic Academy Requalification  
 Change units and hours, and updated per POST.  
**MSC (E. Luna/D. Young). Vote: unanimous.**
- j. JLE 162 Search Warrant Investigations  
 Update content. Change grading to Pass/No Pass. Make corrections to typos.  
**MSC (H. Jukl/M. Sanidad). Vote: unanimous.**
- k. JLE 175 Basic Public Safety Dispatch Academy  
 General update. Update content. Change title.  
**MSC (J. Maringer/D. Young). Vote: unanimous.**
- l. PE 9A Fundamentals of Soccer  
 General update.  
**MSC (H. Jukl/M. Sanidad). Vote: unanimous.**

#### 4. MODIFICATION OF EXISTING PROGRAM

##### a. Computer Graphics & Design – AA Degree and Certificate of Achievement

This comes back to us from last year when there were concerns- the modifications are more clearly stated. Course is being reinstated for the next catalog. Enrique asked about the course numbers and transferability. Jesse said that the 100 - 199's are transferrable.

**MSC (E. Crook/E. Luna). Vote: unanimous.**

*Information:* A faculty member had concerns - the forms are unfriendly and daunting. A vertical format would allow for easier cut-and-paste to complete the forms. Erin commented that the cut-and-paste format might be easier to complete, but the current format was easier to read - which was a greater concern for her. Jane asked: Could the text fields be formatted to word-wrap? The Committee will review the forms, but as these are public record documents, we want them to have a professional look.

##### V. Adjournment

By consensus at 3:40 pm.

##### Distribution:

S. Au-Yeung, K. Bedell, M. Bumgarner, S. Carr, E. Crook, S. Dodd, B. Donovan, M. Giovannini (ASB Representative), R. Hannon, H. Jukl, F. Lopez, F. Lozano, E. Luna, M. Machado, J. Maringer, M. McKenna, J. Olivias, J. Pruitt, K. Rose, A. Rosette, C. Salvin, M. Sanidad, R. Sharboneau, D. Van Tassel, E. Venable, C. Whitney, D. Young, G. Cardinalli, K. Day, M. Cortes, T. Newman, O. Magana, A. Oropeza, C. Starr, D. Stone